Teach Yourself Visually Access 2013

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the visual way to get up to speed on access 2010 it s one thing to gain access to access it s another thing entirely to figure out how to do all the things you want to do in access because the software is not all that intuitive this full color guide clearly shows you how to get the most out of access 2010 including how to enter new records create edit and design tables and

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the easy visual way to learn this popular database program part of the office 2013 productivity suite access enables you to organize present analyze and share data on a network or over the web with this visual guide to show you how you ll master the fundamentals of this robust database application in no time clear step by step instructions are illustrated with full color screen shots that show exactly what you should see on your screen learn to enter new records create edit and design tables and forms develop queries that generate specific reports add smart tags to your tables and much more while it is the most widely used database application access is not particularly intuitive the visual system s two page lessons and full color screen shots make this complex software easier to learn concise step by step instructions and clear illustrations show you exactly what to expect covers scores of tasks including entering and setting up new records organizing and sharing data designing tables and forms and generating reports shows how to perform more complex operations such as finding dependencies between database objects and adding smart tags to tables teach yourself visually access 2013 uses clear steps and high resolution screen images to get you up and running with this popular database program

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